

**BID DOCUMENTS INCLUDING
TERMS AND CONDITIONS OF E-
TENDER FOR SUPPLY AND
INSTALLATION OF CCTV
(Approximately 40 Nos.) WITH ONE
YEAR ONSITE WARRANTY (REPAIR/
REPLACEMENT/ MAINTENANCE) AT
MJN MEDICAL COLLEGE & HOSPITAL
(HOSPITAL CAMPUS)**

**DEPARTMENT OF HEALTH & FAMILY WELFARE
GOVERNMENT OF WEST BENGAL**

**OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE
PRINCIPAL**

**MAHAJARA JITENDRA NARAYAN MEDICAL COLLEGE &
HOSPITAL**

COOCHBEHAR



GOVERNMENT OF WEST BENGAL
OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL
(Previously Cooch Behar Govt. Medical College & Hospital)
Silver Jubilee Road, Cooch Behar-736101

Email: msvpcoochbehargmch@gmail.com

Web: www.mjnmch.ac.in

Memo No: 7115/MSVP/MJNMCH/2024

Date: 22.10.2024

NOTICE INVITING E-TENDER FOR SUPPLY AND INSTALLATION OF CCTV WITH ONE YEAR ONSITE WARRANTY (REPAIR/ REPLACEMENT/ MAINTENANCE) AT MJN MEDICAL COLLEGE & HOSPITAL (HOSPITAL CAMPUS)

The Medical Superintendent cum Vice Principal of Maharaja Jitendra Narayan Medical College and Hospital invites e-tenders in two bid systems (Technical & Financial Bid) for the work "SUPPLY AND INSTALLATION OF CCTV (Approximately 40 Nos.) (As per ANNEXURE-II) WITH ONE YEAR ONSITE WARRANTY (REPAIR/ REPLACEMENT/MAINTENANCE) AT MJN MEDICAL COLLEGE & HOSPITAL (HOSPITAL CAMPUS)". For the Details and downloading of tender, interested parties may please visit websites: www.wbtenders.gov.in, www.wbhealth.gov.in, www.coochbehargovt.in, www.mjnmch.ac.in for any further assistance, please visits Office of the MSVP, MJN Medical College & Hospital, Cooch Behar.

1. DATE AND TIME SCHEDULE OF TENDER:

Sl. No.	Particulars	Date & Time
1.	Date of publishing N.I.T. & other Documents online	24/10/2024, 10 am
2.	Online documents download start date	24/10/2024, 10 am
3.	Online documents download end date	31/10/2024, 5 pm
4.	Online Bid submission start date	24/10/2024, 10 am
5.	Pre-bid meeting to be held at Office of The MSVP, MJNMCH	28/10/2024, 2 pm
6.	Dates for submission of Earnest Money Deposit Online	31/10/2024, 5 pm
7.	Online Bid Submission closing date	31/10/2024, 5 pm
8.	Online Bid opening date for Technical Proposals	05/11/2024, 12 pm
9.	Date of online uploading list for Technically Qualified Bidders	To be notified later
10.	Date of online opening of Financial Proposal	To be notified later

2. GENERAL INSTRUCTIONS:

In the event of e-filing, intending bidder may be download the tender documents free of cost from the website: www.wbtenders.gov.in. in directly with the help of Digital Signature Certificate (DSC) of form the Health & Family Welfare department's website www.wbhealth.gov.in & necessary earnest money issued from any Nationalized bank / Schedule Bank in ONLINE PAYMENT / NEFT and also to be documented through e-filing.

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3. SUBMISSION OF BIDS:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel only (having Authorization from the company management) in the website www.wbtenders.gov.in All papers must be signed submitted in English language with page marking.

4. SUBMISSION OF THE TENDER:

The e-Tender is to be submitted in Two Bid System.

TECHNICAL PROPOSAL

(BID-A)

- **TECHNICAL DOCUMENTS: Statutory Cover**, containing the following documents: (SINGLE FILE MULTIPLE PAGE SACNNED)

A	EMD: Rs. 10,000/- (Ten Thousand) only as Earnest Money for the whole Tender or EMD Exemption NSIC Certificate / SSI (MSME) Acknowledgement must be submitted. Deposition of earnest Money: a. Net Banking (any of the Banks listed in the ICICI Bank gateway) in case of payment through ICICI Bank payment gateway. b. RTGS / NEFT in case of offline payment through bank account of any bank.
B	CHECK LIST in the prescribed format.
C	Application in the prescribed format given in Annexure-I.

- **OTHER STATUTORY** Containing the following documents: (a) Company Specific Technical Documents:
(SINGLE FILE MULTIPLE PAGE SCANNED)

Sl. No.	Document Details	Remarks
1.	Valid Trade Licence	
2.	PAN Card of the Bidder / Authorized Signatory (Digital Signatory Holder)	
3.	Income Tax Return of FY 2020-21, 2021-22, 2022-23	
4.	GST Registration Certificate along with the last return filed	
5.	Professional Tax Registration up to date	
6.	Power of Attorney in favour of signatory of Bid	
7.	Audited P/L & Balance Sheet of FY 2020-21, 2021-22, 2022-23	
8.	CREDENTIAL - Experience in supplying and installation of CCTV cameras at least of Rs. 2,00,000/- in last three years or similar nature of work / IP networking work in Govt. Office / Medical Colleges	
9.	Bidder self undertaking to the ability to supply above mentioned IT works in financial bid with certificate of not convicted or blacklist by any Department or by a Court of Law.	
10.	Copy of challan for the online submission of EMD of Rs 10,000/- (Ten Thousand)	

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FINANCIAL PROPOSAL

(BID-B)

• FINANCIAL COVER: BOQ

The folder as "Financial Bid" shall contain: Quoted Rate should be inclusive of GST and all types of charges. Rate should be quoted item wise inclusive all as per attached BOQ.

**** The L1 will be determined on total value of all items as per BOQ.**

NOTE: All bidders are informed to quote for all items in BOQ, if any bidders fails to quote rate for any items in BOQ then his bids application will be rejected.

TERMS AND CONDITIONS OF THE TENDER

1. Agency must provide 1 (one) year onsite warranty (Repair/ Replacement/Maintenance).
2. Minimum Eligibility Criteria
 - a. Only those supplier (having Trade License of such type of Business) & who have experience in such type of job and have satisfactory supply of order in Govt. institute will be eligible.
3. Bidder will be required to deposit Rs. 10,000/- (Rupees ten thousand) only as EMD (Earnest Money Deposit).
 - a. The successful Tenderer(s) will have to deposit Security Money **10 (Ten) %** of the value of the contract in the form of Bank Draft in favour of "MJN Medical College & Hospital". The performance security shall be retained up to 1 (One) year after the date of completion of all contractual obligations by the contractor/agency. The Earnest money will be forfeited if the Tenderer(s) fail to deposit the Security Money Deposit within **15 (Fifteen)** days of acceptance of the Offer Letter.
 - b. The unsuccessful Tenderer(s) will receive their earnest money back in time. The earnest money will be refunded after the deposit of full amount of the Security Money for successful Tenderer(s).
 - c. The Earnest money will be forfeited if the Tenderer(s) withdraw(s) the tender after opening of bids.
 - d. EMD exemption is allowed for those having SSI (MSME) Part-II or NSIC certificate.
4. Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.
5. L-1 will be decided based on maximum quoted discount percentage offered on estimated total value of whole bunch items of the proposed work of CCTV installation including accessories assumed to be bundled in form of one full unit of whole bunch of required CCTV installation work.
 - a. The supply and installation work has to be started within 7 days of order and has to be completed within 15 days of starting of installation work.
 - b. The Security deposit of the successful selected Tenderer may be forfeited for failure to supply within specified time and/or, for supplying unsatisfactory articles in quantity and quality.
 - c. The order will stand automatically cancelled after a delay period equivalent to double the stipulated period.

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- d. Penalty will be recovered from the outstanding bill if any; L1 bidder fails to supply the required item within the stipulated date & time.
- e. Before imposing any penalty as per the above clause, the concerned supplier will be given opportunity to give his reach but decision of the Medical Superintendent cum Vice Principal, MJN Medical College & Hospital will be final.
6. Bidder will have to present original requisite documents in support of uploaded documents for verification, if asked for.
7. Validity of Tender will normally be 6 (six) months from the date of acceptance of Tender. The procurement will be made in phase manner or at a time subject to requirement during validity period. Quantity will be as per requirement. Authority has no obligation to purchase all the items mentioned in the Tender.
8. The Tender is valid to all the institutions under the control of MSVP, MJN Medical College & Hospital.
9. Purchase will, however be made following the existing purchase policy of the Govt. of West Bengal and its amendment(S) made from time to time. The purchase policy of the state Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporate under Notification No. 10500-F dated 19/11/04 should be observed in considering the tenders & 5400-F Dated 25/06/2012.
10. In case of any damage of item / items the loss to be borne by the selected agency only.
- a. The purchase authority will not be responsible if any damage happens before supply of the items.
- b. Submitted false / misleading /fraudulent documents or made incorrect declarations.
- c. The penal measure will also include forfeiture of EMD performance Bank not be waived in any case, accepted legally eligible bidder.
11. The earnest Money may be kept in custody of the authority as a part of security deposit of the successful bidder(S) and will be released after expiry of the Tender period if bidder expresses in written.
12. No interest will be payable on the EMD.
13. In case it is found that two or more bidders have quoted same price, the lowest bidder will be decided by draw of lots.
14. Any co-operative without having proper permission (from competent Authority for such job) of concerned business will not be entitled to get exemption of EMD security deposit and/or any rate preference.
15. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).
16. Timelines for downloading and submission of E Tender along with other datelines has been noted below.
17. Quantity of items are subject to the Program requirement, any item(s) may be zero in the whole Tender period.

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18.E- Tender should be addressed to the Medical Superintendent cum Vice Principal, MJN Medical College & Hospital; Bidders may download tender enquiry documents from the website www.wbtenders.gov.in.

19. Any subsequent notice regarding this Tender shall be uploaded in above website only.

20. In the event of any of the above mentioned dates being declared as a holiday for the e-tender inviting authority, the bids shall be opened on the next working day at the appointed time or as desired by Tender selection committee.

21. Financial Bids are attached herewith (BOQ). The intending bidders will have to supply all of the specified number(s) of items as demanded and mentioned in the financial bld.

22. The payment will be made after supply of items/works and or availability of funds. No advance payment will be done from this end.

23. The authority reserves the right to accept or reject any tender in part or in full even the entire Tender process at any time prior to the award of contract without assigning any reasons thereof.

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MSVP
M.J.N. Medical College and Hospital
Cooch Behar
Medical Superintendent Cum Vice Principal
M.J.N. Medical College & Hospital
Cooch Behar

Memo No: 7115/MSVP/MJNMCH/2024

Date: 22/10/2024

Copy to forward for Information & Necessary action please-

1. The DME, Govt. of West Bengal, Swasthya Bhawan, Salt Lake, Kolkata- 91
2. The DHS, Govt. of West Bengal, Swasthya Bhawan, Salt Lake, Kolkata- 91
3. The SSME, Govt. of West Bengal, Swasthya Bhawan, Salt Lake, Kolkata- 91
4. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar
5. The District Magistrate, Cooch Behar
6. The Principal, MJNMCH, Cooch Behar
7. The CMOH, Cooch Behar
8. The Sub Divisional Officer, Cooch Behar
9. The Chairman, Cooch Behar Municipality, Cooch Behar
10. The Accounts Officer, MJNMCH (Hospital side), Cooch Behar
11. IT Cell, Department of H & F.W. Swasthya Bhawan- **with a request to upload this notice in the Health Departmental website.**
12. The DIO, NIC, Cooch Behar - **with a request to upload this notice in the District website.**
13. The IT Cell, MJNMCH - **with a request to upload this notice in the college website.**
14. Office copy.

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MSVP
M.J.N. Medical College and Hospital
Cooch Behar

Medical Superintendent Cum Vice Principal
M.J.N. Medical College & Hospital
Cooch Behar

ANNEXURE-I
APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contract no etc., otherwise it will be treated as cancelled)

To,
The MSVP,
MJN Medical College & Hospital,
Silver Jubilee Road,
Cooch Behar-736101
Email – msvpcoochbehargmch@gmail.com

Sub: "SUPPLY AND INSTALLATION OF CCTV WITH ONE YEAR ONSITE WARRANTY (REPAIR/ REPLACEMENT) AT MJN MEDICAL COLLEGE & HOSPITAL (HOSPITAL CAMPUS)"

Ref: Your Notice Inviting e-Tender No.

Having examined the pre-qualification & other documents published in the NIT, I/we hereby submit all the necessary information and relevant documents for evaluation:

That the application is made by me / us on behalf of in the capacityduly authorized to submit the offer. The authorization letter from the company is attached in Annexure-II.

We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the Tender period.

We are offering rate for the following item / items / works / services with & assured supply to the MSVP, MJN Medical College & Hospital.

In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.

We understand that:

- a. Tender Selection Committee, MJN Medical College & Hospital can amend the scope & value of the contract bid under this project.
- b. Tender Selection Committee, MJN Medical College & Hospital reserves the right to reject any application without assigning any reason.

I / We confirm that I/We do not stand deregistered / banned / black listed by any Government Authorities / Organization.

Brief of court / legal case pending, if any, are following:

We would authorize and request any Bank, person, firm or corporation to furnish pertinent information as deemed necessary and / or as requested by the Employer to verify this statement.

We confirm that we fully agree to the terms and conditions specified in above mentioned tender document, including amendment / corrigendum if any.

Date:

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Signature of applicant including title
and capacity in which application is made.

CHECK LIST

[All points are to be filled up no places are to be kept vacant. For statutory clearances / registrations not applicable, mention NOT APPLICABLE instead of keeping blank]

Sl. No.	Check List	Submitted Yes / No	Page No
1.	Documents in support of EMD		
2.	Tender Application Form		
3.	Notice Inviting e-Tender (entire Bid Document)		
4.	GST Registration Certificate		
5.	PAN (Proprietor/Firm)		
6.	ITR of FY 2020-21, 2021-22, 2022-23		
7.	Professional Tax Registration Certificate & Latest Challan		
8.	Audited P/L & Balance Sheet of FY 2020-21, 2021-22, 2022-23		
9.	Certificate of Incorporation (if Company)		
10.	Updated Valid Trade License		
11.	Power of Attorney / Board Resolution (if Company)		
12.	Performance Statement and credential as per format duly signed by the appropriate authority		
13.	Name, address of banker, account number, IFSC Code		
14.	Bidder's Undertaking [An Affidavit regarding non conviction / non Black listing in the past by any Institution, Government / Private from Notary Public / Judicial Magistrate / Executive Magistrate furnished after 01/01/2024 (should be furnished in Judicial Stamp Paper of Rs.50/-)].		

N.B. It is the responsibility of bidder to go through the Bid document to ensure furnishing of all required documents in addition to above, if any. **Bidders should submit the filled checklist with the Technical bids.**

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ANNEXURE-II

Sl. No.	Items	Description of Items	Unit	Rate	Qty	Amount
1.	NVR 64Ch	Supplying, Fixing & installing NVR 64 Channels,4-SATA interfaces for HDD connection (up to 10TB capacity per HDD), H.265+ compression effectively reduces the storage space by up to 75%, Up to 2-ch@8 MP/8-ch@1080p decoding capacity, Network Bandwidth 400 Mbps for storage and 400 Mbps for forwarding, HDMI video output at up to 4K resolution, Provide independent HDMI and VGA outputs, Configurable special camera smart functions, such as VCA detection (motion, line crossing, intrusion, etc.), heat map, ANPR, and people counting, 2 self-adaptive 10/100/1000 Mbps Ethernet interfaces.	Each		1 pc	
2.	Elevator Wireless Access Point	Elevator Wireless Access Point (trans-receiver) for lift	Each		1 pc	
3.	12V/12 Amp camera power supply	12V/12 Amp camera power supply for lift	Each		1 pc	
4.	CCTV IP 2 MP Bullet	Supplying, Fixing & installing High quality 2 MP resolution fixed IP CCTV Bullet Camera with night vision, 1/2.7" progressive scan CMOS, 1920 × 1080 @25fps, 6.0 mm/4.0 mm lens, H.265+, Colour: 0.005 Lux @ (F1.6, AGC ON), B/W: 0 Lux with IR, BLC/3D DNR/HLC, 40m IR range, IP67, 120 dB WDR true,SNR > 50dB,API ONVIF, ISAPI, BIS , Make in INDIA	Each		1 pc	
5.	CCTV IP 2 MP Dome	Supplying, Fixing & installing High quality 2 MP resolution fixed IP CCTV Dome Camera with night vision, 1/2.7" progressive scan CMOS, 1920 × 1080 @30fps, 6.0 mm / 4.0 mm/2.8mm, H.265+, Colour: 0.005 Lux @ (F1.6, AGC ON), B/W: 0 Lux with IR), BLC/3D DNR ,Smart Supplement Light, 40m IR range, API ONVIF, ISAPI, IP67, IK10, 120 dB WDR true,Perimeter Protection Line crossing, intrusion. BIS , Make in INDIA	Each		1 pc	
6.	HDD 8 TB Surveillance	Supplying & fixing heavy duty 8TB Capacity Surveillance (24 hrs. run) type HDD for existing DVR complete with SATA Cable, Screws etc. Seagate/WD with minimum 30 days recording.	Each		1 pc	
7.	6U Rack	Wall Mount 6U X 550W X 600 D – Grey Color Front Glass Door (Tinted, Toughened) with Lock & Key, 2 pairs of 19" Mounting Rails with U-Marking Welded Side Walls with Metal, Standard Accessories: 1U Cable Manager (1), Hardware Pkt. of 20 (1 Pkt.), 6 Socket 5Amp. Power Distribution Unit (1 No), Roof Mounted Fan Unit / 90CFM / 230V AC (1 No).	Each		1 pc	

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8.	4U Rack	Wall Mount 4U X 550W X 450 D – Grey Color Front Glass Door (Tinted, Toughened) with Lock & Key, 2 pairs of 19” Mounting Rails with U-Marking Welded Side Walls with Metal. Standard Accessories: 1U Cable Manager (1), Hardware Pkt. of 20 (1 Pkt.), 6 Socket 5Amp. Power Distribution Unit (1 No), Roof Mounted Fan Unit / 90CFM / 230V AC (1 No)	Each		1 pc	
9.	8 port POE	8 Switch Capacity 5.6Gbps Full duplex, Uplink Ports 2, 1000Mbps; Transmission Distance: 0-130m, Power Budget 120W, Lightning Protection 6KVA, Differential mode: 2KVESDAir discharge: 1.5KV; Contact discharge: 1.5KV, Ethernet Port Light , NetworkPort 8 Transmission Distance 0-130m, Max. 60W Output of Single, Input: 110-264V AC, 50/60Hz.	Each		1 pc	
10.	4 port POE	4 Switch Capacity 5.6Gbps Full duplex, Uplink Ports 2, 1000Mbps; Transmission Distance: 0-130m, Power Budget 120W, Lightning Protection 6KVA, Differential mode: 2KVESDAir discharge: 1.5KV; Contact discharge: 1.5KV, Ethernet Port Light , NetworkPort 8 Transmission Distance 0-130m, Max. 60W Output of Single, Input: 110-264V AC, 50/60Hz.	Each		1 pc	
11.	CAT-6 Cable	6 UTP Solid cable, Conductor 23 AWG (Solid), Conductor Meta Bare Copper, Insulation Material: HD-PE, OD: 6.1mm ±0.2, Resistance Unbalance: 5% Max, Capacitance Unbalance 330pF/100m. (305m Box).	Each		1 Mtr	
12.	43” Monitor	Resolution (1980x1080), Refresh Rate 60 hertz, Connectivity Wi-Fi (Built-in) 3 HDMI ports 2 USB ports, Ethernet port, Sound 20 Watts Output 2.0 Ch Speaker, Smart TV Features, Display: 4K Ultra HD LED Display Ultra Slim Design 4K.	Each		1 pc	
13.	RJ 45 Connector	Supports PoE++ (802.3bt) 4PPoE, up to 100W, Suitable for unshielded U/UTP Ethernet cable, UL Listed, ETL Verified, ANSI/TIA 568 2.D Certified	Each		1 pc	
14.	5/5 PVC Box	Material Plastic ,IP54 protection ensures , White Colour, PVC CCTV Cameras Mounting Boxes, 12.7D x 12.7W x 4.5H Centimeters, dimensions of 5X5 inches and 1.8" depth offer enough space for cables and connectors.	Each		1 pc	
15.	Cable laying & Installation with 1yr CAMC	Supplying & fixing standard quality indoor/outdoor CCTV camera accessories installation for waterproof the devices (BOX), CAT-6 Cable laying under PVC Conduit/Casing complete with jointing accessories, screws, etc. as required. All items supplied by the Agency will be covered 1yr CAMC.				
16.	1000 VA UPS	Type: Line-interactive, Output Power Wattage: 600 W Input Voltage: 230 V Output Voltage: 230 V Input Frequency: 45 TO 55 Output Frequency: 50+/- 1Hz W x H x D: 14.6 cm x 16 cm x 35 cm	Each		1 pc	
17.	600 VA UPS	Type: Line-interactive, Output Power Wattage: 600 W Input Voltage: 230 V Output Voltage: 230 V Input Frequency: 45 TO 55 Output Frequency: 50+/- 1Hz W x H x D: 14.6 cm x 16 cm x 35 cm	Each		1 pc	

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18.	HDMI Cable 5 Meter	HDMI Cable 5 Meter (Good Quality)	Each		1 pc	
19.	Installation Charge	Installation cost about 40 Nos. CCTV inclusive all accessories.				
					Total Rs.	

**** The L1 will be determined on total value of all items as per BOQ.**

- This list & quantity is only for reference. This list may modify after the Pre-Bid meeting / site inspection.
- SITC Charges with 1 (one) Years 1 side Comprehensive OEM Warranty with parts and Service.

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