



Memo No: MJNMC/Prin/ 1140/2024

Date: 12.07.2024

RECRUITMENT NOTICE

In pursuant to the order no. HFW-24099/118/2023-MC SEC-Dept. of H&FW/151 Dated 21-06-2024, M.J.N. Medical College & Hospital, Cooch Behar will recruit 1 (One) Medical Officer under ART Centre of this institution as per approved guidelines on purely contractual basis.

Applications as per attached format are invited from the eligible candidates for the above-mentioned post. All the candidates must have sufficient experience in the respective fields as well as working in the Government or Private setup to execute the purpose effectively.

The candidates must submit filled up application and self-attested photocopies of testimonials in a sealed envelope superscripting with the name of the post in favour of "Principal, M.J.N. Medical College & Hospital, Vivekananda Street, Pilkhana, Cooch Behar – 736101," by post or by hand within the stipulated time period.

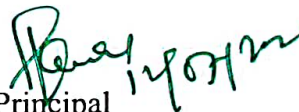
Name of the Post	Medical Officer
Number of Vacancy	01 (One)
Essential Qualification	MBBS with valid registration from the respective State Medical Council/ NMC
Desirable	<ul style="list-style-type: none">• Work Experience in HIV/AIDS programme in field settings.• Those with MD Medicine / Diploma in Medicine will be preferred.
Essential Experience	<ul style="list-style-type: none">• 6 months work experience.• Post Graduates from Clinical Discipline will also be considered.• Good working knowledge of computer, MS office.
Age (as on 01.01.2024)	Not more than 70 years
Monthly Remuneration	Rs. 72,000/- (Consolidated)
Scale of scoring	<ul style="list-style-type: none">• 70% weightage in written test.• 30% weightage in computer practical test and physical interview.

General Information & instructions for the candidate:

1. Age – As recorded in Madhyamik Admit or equivalent certificate will only acceptable.
2. The candidate should have the ability to read, write and speak in Bengali (not required in the case of Nepali speaking candidates of the three Hills sub-division of Darjeeling District viz Darjeeling Sadar Kalimpong & Kurseong).
3. Candidate must fulfill the essential qualification before application closing date.
4. If any statement made by the candidate in the application format (attached) or at any stage of selection process found to be false, the candidature of the said candidate will liable to be cancelled and if found after selection may cause termination.
5. Willful suppression of any material fact will also be similarly dealt with. Candidate should take particular note that entries in their application submitted to committee must be made correctly against all the items which will be treated as final and no alternation and addition in

this regard will be entertained after submission of the application to the selection committee at the time of interview.


6. Application not duly filled in or found incomplete or defective in any respect will be liable to rejection.
7. A candidate claiming to be SC/ST/OBC must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the West Bengal SCs and STs (Identification) Act 1994 and SCs/STs Welfare Department order No. 261-TW/EC/MR-103/94 dated 06.04.1995 read with B.C.W. Deptt. Order No. 6320-BCH/MR-84/10, dated-24.09.2010.
8. No claim for being a member of the SC. ST and OBC or a person with disability will be entertained after submission of the application.
9. The selection committee of this institute may require such further proof of particulars from the candidates as it may consider necessary and may make enquiries regarding eligibility.
10. The self-attested photocopy of all type of documents must be attached to the application format.
11. The decision of selection committee of this institution will be final & the committee reserve right to cancel any application without any further communication to the candidate at any stage of recruitment. A panel of eligible candidates against vacant post will be prepared and send to the Project Director for his/her necessary approval prior to giving appointment to the eligible candidates.
12. The candidature of applicant will summarily be rejected if any means of canvassing or forgery at any stage of selection process is proved (even after the selection process).
13. Commencement of submission of application on **12/07/2024**
14. Closing date of submission of application on **22/07/2024 (upto 4PM)**
15. Date, Time & Venue of the Interview: **25/07/2024, 11 AM at the Office of the undersigned.**
16. For any postal delay, Institution will not be held responsible.
17. No TA/DA will be paid to the candidates for the selection test/interview.


Principal
M.J.N. Medical College & Hospital
Cooch Behar
Date: 12.07.2024

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Copy forwarded for information and necessary action:

- 1) The Project Director, WBSAP&CS, Swasthya Bhawan, Salt Lake City, Kolkata-700091
- 2) The DME, Govt. of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata-700091
- 6) The MSVP, M.J.N. Medical College & Hospital, Cooch Behar
- 8) The Joint Director (WBSAP&CS), Swasthya Bhawan, Salt Lake City, Kolkata-700091
- 9) The Chief Medical Officer of Health, Cooch Behar
- 11) The DTO, Cooch Behar
- 12) The Account Officer, M.J.N. Medical College & Hospital, Cooch Behar
- 13) The DIO, NIC, Cooch Behar - with request to upload in District Website.
- 15) The IT Cell, MJNM&H, Cooch Behar - with request to upload in College Website.
- 16) Office Copy.


Principal
M.J.N. Medical College & Hospital
Cooch Behar
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APPLICATION FORMAT FOR RECRUITMENT OF MEDICAL OFFICER UNDER ART CENTRE AT MJN MEDICAL COLLEGE & HOSPITAL, COOCH BEHAR

N.B. Candidate should fill in the application form in his/her own handwriting

Incomplete application with any defect in any respect will be summarily rejected

Affix recent
passport size
photograph, duly
signed across by
the candidate

Post Applied for:
(In Capital Letter)

1. Full Name:
(In Capital Letter)
2. Father's Name:
3. Permanent Address:
.....
4. Address for Correspondence / Present Address:
.....
5. Date of Birth*:/...../..... 6. Sex: 7. Caste*: General/SC/ST/OBC/ PH
8. Email ID: 9. Mobile No:

10. Educational Qualification & Others (attach extra sheet if necessary)
(Attested/Self-attested copy must be submitted with the application)

Sl. No	Name of Examination Passed	Year of Passing	Name of University/Board/ Council etc.	Total Marks (Excluding Optional)	Marks Obtained (Excluding Optional)	Percentage of Mark	Internship for the period if any

10. Experience Certificate & Others (attach extra sheet if necessary)
(Attested/Self-attested copy must be submitted with the application)

Name of the post/Designation	Office /Institute where employed	Nature of Organization (Govt. / Pvt.)	Temporary / Contractual / Permanent	Date of Joining	Date of Leaving	Length of Service

***Attach self-attested photocopies of relevant documents along with Aadhaar Card / Voter Card / Passport**

DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any untrue / false / incorrect information or I do not satisfy the eligibility criteria my candidature / appointment will be cancelled / terminated. Without assigning any reasons thereof, I have read the contents of the General information/ Instruction for the candidate and shall abide by the rules, regulation and procedure for appointment to the post applied for.

Date:

Place:

(Full Signature of Applicant)